Company

Contact person

Street

Zipcode City

**Your company**

**Confirmation as of 31. December YYYY** DD. Month YYYY

Reference:

Dear Sir or Madam!

In connection with the examination of our annual financial statements,

please confirm, directly to our auditor

**Muster Wirtschaftsprüfer & Partner**

**Musterstr. 1**

**00000 Musterstadt**

the balance of our account(s) with your company as of 31. December YYYY.

A self-addressed envelope is enclosed for your convenience.

Yours sincerely

……………………………………………………………………………………………………………..

**Reply** (Please do not seperate)

Our balance with your company is EUR ......................................

For details see enclosed statement of account(s).

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(Date) (signature) (company’s name and stamp)

Use Auditi SBA and save time during your examination of your annual financial statements.